

Project Evaluation

for projects receiving funding from the Northampton District

All projects that have received funding from the Northampton District are expected to provide some evaluation of how the money was spent. The level of evaluation is dependent upon the nature of the grant received and the expectations are outlined below:

DAF Grants

A one-off Grant

- an evaluation report, as outlined in *Setting Up the Project*, is expected within one year of receiving the money

A grant received over two years

- an evaluation report, as outlined in *Setting Up the Project*, is expected within two years of receiving the money

A grant received for more than two years

- an evaluation report, as outlined in *Setting Up the Project*, is expected at the end of years 1, 3 and 5 (depending on the length of the project)

Other Grants

These are usually one off grants as contributions to training courses and other similar opportunities. In these cases an evaluation report, providing the information outlined below, is required within one year of receiving the grant.

Evaluation Report (approx. one side of A4)

- details of course or opportunity taken: title, summary, location, cost
- result: qualification or modules/units completed; opportunity undertaken
- outline of how course or opportunity has benefited you and your church, in terms of *Priorities for the Methodist Church* and the *Northampton District Purpose*

All evaluations should be returned to the District Treasurer.

Failure to provide evaluation reports may affect future grant making to circuits where projects have failed to report.

